

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

October 26, 2020

Commission met in regular session at 9:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. Jonah Gehring, Comm. Kent Becker, Comm. Randy Dallke, Comm. Dave Crofoot, and Comm. Dianne R. Novak present. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were Co. Counselor Brad Jantz, County staff, members of the public, and members of the press.

PUBLIC COMMENTS: None.

ADMINISTRATIVE: Novak moved to approve the minutes of October 19th. Crofoot seconded and motion carried 5-0.

- Spencer reported that additional CARES Act funding has been received to reimburse election expenses in the amount of \$1,569.94.
- A salary sheet was signed for Judy Prior, new County Clerk's Office Assistant at \$2,253.00/mo. effective 10/21/2020.
- Paper bids were reviewed:

| | |
|-----------------------------------|------------|
| Baker Bros. Printing, Hillsboro | \$3,350.00 |
| Navrat's Office Products, Emporia | No Bid |
| Office Plus of Kansas, Wichita | \$3,225.00 |
- Gehring moved to approve the bid from Baker Brothers in the amount of \$3,350.00. Becker seconded and motion carried 5-0.
- Novak moved to pay out \$2,390.30 (for Randy Frank, Emergency Management Director) for vacation that was not able to be taken due to requirements of the job due to COVID-19. Crofoot seconded and motion carried 4-1 with Dallke opposed.
- **CDBG-CV Grant Award:** Gehring moved to approve a CDBG-CV grant for the Coneburg for a minimum of \$5,000.00 and a maximum not to exceed \$10,000.00 pending review of the (number of full-time equivalent) employees and determination of proper category. Dallke seconded and motion carried 5-0.
- Roofing bids were discussed. Insurance will pay a partial replacement cost for the roof at 142 N. Coble. Gehring moved to follow up with each company to determine what % will be added to the bids in order to provide a payment and performance bond, and to request a rough draft of time schedule for completion once the bid is awarded. Becker seconded and motion carried 5-0.

COVID-19 UPDATE: Health Officer Diedre Serene reported 16 active cases and 3 hospitalizations. Serene encouraged individuals to get their flu shots this year.

PLANNING/ZONING/ENVIRONMENTAL HEALTH: Dir. Sharon Omstead provided a department update.

- Text amendments to Article 19 of the County's Zoning Regulations have been approved, and Omstead distributed them to the Board.

WEED/HHW/TRANSFER STATION/RECYCLING: Dir. Josh Housman reported that Kansas Department of Health and Environment inspected the transfer station facility and there were two deficiencies which have since been corrected. The overall appearance of the area around the facility and the condition of County equipment at the facility were also discussed. Housman indicated he will work to get things looking better.

ROAD & BRIDGE: Co. Engineer Brice Goebel discussed department business including ongoing and upcoming projects.

- Goebel presented area fuel bids for review:

| | Area 1 | Area 2 | Area 3 |
|-----------------------|---------------------|---------------------|---------------------|
| | <u>1,400 gals.</u> | <u>1,950 gals.</u> | <u>1,950 gals.</u> |
| Epp's Service, Elbing | 1.3050 = \$1,827.00 | 1.4100 = \$2,749.50 | 1.2950 = \$2,525.25 |
| MFA Oil, Tampa | 1.3940 = \$1,951.60 | 1.3740 = \$2,679.30 | 1.4040 = \$2,737.80 |
| Coop Grain, Hillsboro | 1.4500 = \$2,030.00 | 1.4500 = \$2,827.50 | 1.4500 = \$2,827.50 |

Gehring moved to accept Goebel's recommendation and award the bid for Areas 1 and 3 to Epp's Service and the bid for Area 2 to MFA Oil. Dallke seconded and motion carried 5-0.

- Goebel solicited sign bids from two companies; however, only one responded. Gehring moved to accept the bid (from National Sign Company) for Sign Area 3 in the amount of \$18,950.53. Dallke seconded. Motion carried 5-0.

REGISTER OF DEEDS: Register of Deeds Rebecca Wingfield discussed copier options to replace the department copier, which is no longer functioning. Wingfield considered three different options. However, due to the size and specs of the units, only one would work for her needs. Wingfield indicated that she has moved forward with ordering a Kyocera from 360 Document Solutions at a cost of \$4,002.00 to be paid from the Register of Deeds Technology Fund.

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October 26, 2020, Continued

JUDICIAL NOMINATING COMMITTEE APPOINTMENT: Becker presented a nomination for Daryl Enos to serve as the non-attorney representative for Marion County on the Judicial Nominating Committee. Gehring seconded. Crofoot indicated that he had an additional nomination for consideration. Becker withdrew his motion. Crofoot presented a nomination for Kevin Fruechting. No other members presented nominations. Gehring surveyed the Commission. Three were in favor of Enos, and two in favor of Fruechting. Becker moved to appoint Daryl Enos for the Judicial Nominating Committee. Gehring seconded and motion carried 5-0.

CO. APPRAISER: Co. Appraiser Carl Miller, Asst. Appraiser Nicole Reid, and Deputy Appraiser Brian Frese presented a department update. Gehring moved to approve the employment agreement (between Miller and Marion County). Dallke seconded and motion carried 5-0.

Co. Counselor Brad Jantz joined the session at 10:56 a.m.

MARION COUNTY EOP DISCUSSION: City of Hillsboro Economic Development Dir. Anthony Roy responded to comments made last week regarding his request for the County's Emergency Operations Plan. No action was taken.

Jantz requested that an executive session be added to the agenda for attorney/client business to discuss contract negotiation. Chr. Gehring added the agenda item.

PUBLIC COMMENTS: Mike Beneke showed the Commission 27 nails he picked up at the transfer station and said he has ordered a hand-held magnet for staff to use. He expressed frustration about nails and debris on the ground at the transfer station.

COMMISSION COMMENTS: Becker indicated that SCKEDD has announced a new eviction protection grant for landlords and tenants struggling due to COVID-19. Applications are due November 30th.

- Gehring said that the quarterly solid waste meeting did not have a quorum present. The next meeting will be in January.

ATTORNEY/CLIENT BUSINESS: Gehring moved to recess into executive session to discuss contract negotiation pursuant to K.S.A. 75-4319b (2) for attorney/client consultation with Jantz and the Board present for 10 minutes (until 11:43 a.m.). Dallke seconded and motion carried 5-0. Open session resumed with no action.

Gehring moved to adjourn. Becker seconded and motion carried 5-0. Meeting adjourned at 11:44 a.m.

Jonah Gehring, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk