

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

November 21, 2022, Work Session

Commission met for a work session at 10:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, and Comm. Dave Crofoot present. Comm. Randy Dallke joined the session at 10:15 a.m. Also present were Co. Clerk Tina Spencer and Co. Counselor Brad Jantz. Present for portions of the meeting were County staff, members of the public and members of the press.

Municipal Consultant Don Osenbaugh and Marion Mayor David Mayfield were present in person and Hillsboro Mayor Lou Thurston was present via teleconference. The purpose of the meeting was to discuss the role of a County Administrator and the steps to create and fill the position. No official action was taken. Work session adjourned at 11:34 a.m.

Commission met in regular session at 12:30 p.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, Comm. Dave Crofoot, and Comm. Randy Dallke present. Also present were Co. Clerk Tina Spencer and Co. Counselor Brad Jantz. Present for portions of the meeting were County staff, members of the public and members of the press.

PUBLIC FORUM: There were no public comments.

ADMINISTRATIVE: Gehring moved to approve the minutes of October 31st, November 14th, and November 17th. Crofoot seconded and motion carried 5-0.

- Salary change sheets were signed for: Ozzy Adney from \$2,586.00/mo. to \$2,662.00/mo. – change from Equipment Operator I to Equipment Operator II effective 11/21/2022; Loretta Turk at \$2,300.00/mo. – new Administrative Specialist I in Treasurer’s Office effective 10/24/2022.
- Postage Machine Comparisons from Co. Treasurer Susan Berg were reviewed:
 - Pitney Bowes – SendPro P 2000 Basic \$375.87/mo. for 60 months = \$22,552.20
 - Quadient - iX-7 \$325.28/mo. for 60 months = \$19,516.80
 - 360 Document Solutions – FP PostBase Pro DS \$306.95/mo. for 63 months = \$19,337.85
 Berg’s recommendation was to award to 360 Document Solutions. Gehring moved to accept the quote from 360 Document Solutions per Berg’s recommendation. Crofoot seconded and motion carried 5-0.
- Early checks in the amount of \$27,259.00 were presented for approval. Mueller moved to approve early checks in the amount of \$27,259.00. Gehring seconded and motion carried 5-0.
- Audit proposals were reviewed and opened. Three firms responded: Varney & Associates, Lindburg Vogel Pierce Faris, Chrtd., and Forvis. A summary of the responses will be developed for potential approval at the November 30th meeting.
- Mueller moved to recess into executive session to discuss personnel/shared leave request pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board, Jantz, and Spencer present for five minutes until 12:55 p.m. Becker seconded and motion carried 5-0. Open session resumed with a motion by Mueller to approve shared leave for an eligible employee. Gehring seconded and motion carried 5-0.

ANNEX BUILDING DISCUSSION: Co. Attorney Joel Ensey and EMS Director Curt Hasart joined the session. The potential plan for remodeling and sharing occupancy of the annex was discussed, particularly whether to provide an interior security window for the EMS Department for their public access door. After discussion, it was determined that a small window matching the one planned for the Co. Attorney’s Office should be added to the design. Gehring moved to authorize the Co. Attorney to move forward with remodeling at a cost not to exceed \$8,500.00 to divide the annex for shared use by the Ambulance Department and County Attorney’s Office. Crofoot seconded and motion carried 5-0. It was noted that additional follow-up will be needed regarding information/technology and phones.

AMBULANCE: Dir. Curt Hasart reported that the 2008 E450 Ford (back-up unit A3) engine has failed. Repairs are estimated to cost \$10,000.00. Replacing the engine is estimated at \$25,000.00. The consensus of the Board was to retrieve any usable parts and sell the defunct ambulance on Purple Wave, pulling the Florence unit over to cover as back-up until the new unit (ordered last year) arrives.

- Gehring moved to approve repairs totaling \$1,717.24 through Hillsboro Body Shop for the 2016 Chevy ambulance (due to deer hit). Becker seconded and motion carried 5-0.

ROAD & BRIDGE: Co. Engineer Brice Goebel was present for department business. Wages and potential projects for 2023 were discussed with no official action. Crofoot left the session at 1:57 p.m.

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November 21, 2022, Continued

SHERIFF: Sheriff Jeff Soyez requested an executive session to discuss personnel. Mueller moved to recess into executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board and Soyez present for 15 minutes, until 2:20 p.m. Gehring seconded and motion carried 4-0. Open session resumed with no action.

CO. COUNSELOR: Comm. Crofoot rejoined the session. Mueller moved to recess into executive session to discuss contract negotiation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney in matters deemed privileged under attorney/client privilege with the Board, Jantz, Spencer, (EMS Director) Curt Hasart, and (Paramedic & Interim Dir.) Chuck Kenney present for 30 minutes until 2:55 p.m. Dallke seconded and motion carried 5-0. Open session resumed with no action.

Mueller moved to recess into executive session to discuss pending litigation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney in matters deemed privileged under attorney/client privilege with the Board, Jantz, and Spencer present for 30 minutes until 3:30 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action. Crofoot left the meeting.

COMMISSION COMMENTS: Comm. Dallke suggested that the Board reconsider building an office building on courthouse square.

Mueller moved to adjourn. Gehring seconded and motion carried 4-0. Meeting adjourned at 3:32 p.m.

David Mueller, Chairman

ATTEST:

Tina D. Spencer, County Clerk