

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 12, 2022

Commission met in regular session at 12:30 p.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, Comm. Dave Crofoot, and Comm. Randy Dallke present. Also present were Co. Clerk Tina Spencer and Co. Counselor Brad Jantz. Present for portions of the meeting were County staff, members of the public and members of the press.

PUBLIC FORUM: Hillsboro Mayor Lou Thurston encouraged the Board to take action to create the position of County Administrator.

ADMINISTRATIVE: Gehring moved to approve the minutes of November 30th. Becker seconded and motion carried 5-0.

- Salary sheets were signed: Shelby Schroeder from \$2,347.00/mo. to \$2,442.00/mo. effective 11/21/2022 – additional duties / training for GIS position; Krista Schneider from \$6,633.00/mo. to \$6,807.00/mo. effective 12/5/2022 – raise per employment agreement; Aaron Slater – rehired K-9 Officer/Deputy Sheriff at \$19.31/hour effective 11/27/2022; Megan Chizek – change from part-time to full-time 911 Dispatcher at \$15.98/hour (no pay change).
- Proposed payday and holiday schedules were presented for review and approval. Gehring Moved to approve the closing dates (holiday schedule) for 2023 without Juneteenth and with the Christmas holidays being Monday, December 25th and Tuesday, December 26th. Crofoot seconded and motion carried 5-0.
- Becker moved to approve the 2023 payday schedule as outlined. Crofoot seconded and motion carried 5-0.
- Dallke moved to adopt Disaster Proclamation Resolution 2022-33 (declaring a state of local disaster emergency for Marion County, Kansas for the December 1st wildland fire). Becker seconded and motion carried 5-0.
- Dallke moved to appoint Antoinette Root to the Prairie View Marion County Advisory Committee. Crofoot seconded and motion carried 5-0. Root will replace Evan Yoder for the term running from 1/1/2023 to 1/1/2026.
- Dallke moved to send a thank you from the Board to Evan Yoder for his years of service on the committee. Mueller seconded and motion carried 5-0.
- Mueller moved to approve a budgeted fund transfer from Road & Bridge to Special Equipment in the amount of \$116,666.66. Gehring seconded and motion carried 5-0.
- Mueller moved to approve a budgeted fund transfer from Noxious Weed to Noxious Weed Capital Outlay in the amount of \$5,000.00. Gehring seconded and motion carried 5-0.
- Mueller moved to approve budgeted fund transfers from General (R&B Sales Tax) to Capital Improvement in the amount of \$106,900.67 and from General (7 mill road maintenance & improvement) to Capital Improvement in the amount of \$374,152.33. Becker seconded and motion carried 5-0.
- Spencer reported that Marion County is eligible for \$100,000 in Local Assistance and Tribal Consistency Funds (LATCF) from the US Treasury. An application has been submitted. Gehring moved to accept the LATCF funds. Crofoot seconded and motion carried 5-0.

COURT SERVICES OFFICE SPACE REQUEST: Chief Court Service Officer Loyce Smith and Court Services Officer Courtney Parker joined the session. Smith noted that a second full-time staff person has been added in Marion County, and both Court Services Officers are sharing one office. Smith asked the Board to consider allowing Court Services to move into the space being vacated by the County Attorney's Office. An email from contracted security officers working at the courthouse noted that a space for them would also be appreciated. No action was taken.

COUNTY ADMINISTRATOR: A revised resolution to create the position of County Administrator was presented for review / approval. Dallke noted that he has had several constituents contact him and request that the matter of an administrator be placed on the ballot for the people to decide. Gehring said he had phone calls also, but he was able to explain his reasoning for supporting the position. Becker asked individuals who contacted him to come to the Commission meeting to comment on the subject; however, none did. Crofoot noted he had calls from only one opposed and several in favor of the position. Mueller said he has always been in favor of professional public management.

- Becker moved to table the adoption of the resolution until December 19th since no meeting was held on December 5th. Dallke seconded and motion failed 2-3 with Mueller, Gehring and Crofoot opposed.
- Mueller moved to adopt Resolution 2022-34 establishing the office of County Administrator for Marion County, Kansas. Gehring seconded. Discussion ensued. Jantz suggested two minor wording changes. Mueller amended his motion to include the suggested revisions and Gehring seconded the amendment. Mueller called for a roll call vote: Mueller, yay; Becker, yay; Crofoot, yay; Gehring, yay; Dallke, nay because the public is not informed. Motion carried 4-1.

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December 12, 2022, Continued

SECURITY CONTRACT: Steve Davis with SD Security was present to renew the contract for courthouse security for one year. There were no changes to the current agreement. Mueller moved to approve the Security Agreement with SD Security. Gehring seconded and motion carried 5-0.

AMBULANCE: Dir. Curt Hasart and Administrative Specialist Jamie Shirley joined the session. Hasart gave a brief department update and then requested an executive session to discuss contract negotiation. Mueller moved to recess into executive session to discuss contract negotiation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney on matters deemed privileged under attorney/client privilege with the Board, Jantz, Hasart, Shirley, and Spencer present for 15 minutes until 2:05 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action. Spencer left the session and Deputy Clerk Ashley Herpich joined.

QUAIL FOREVER HUNTING/TRAPPING REQUEST: Kiley Oliphant and Zack Haskins of Quail Forever requested permission for the Quail Forever Board of Directors to legally hunt / trap coyotes and raccoons at the former landfill site and requested that the Board extend the previously approved youth hunts to allow the youth to hunt during the extended rifle season.

- Becker moved to allow for the deer hunt on the extended rifle season after January 1st. Gehring seconded and motion carried 5-0.
- Gehring moved to grant permission for trapping pending staff review (of liability and other matters). Dallke seconded and motion carried 5-0.
- It was noted that gates on the property need repair. The Board said they would discuss the matter with Co. Engineer Brice Goebel.

ROAD & BRIDGE: Transport fuel bids were reviewed:

	Tank #3 5,000 gals.	Tank #1 2,000 gals.	Unleaded 2,000 gals.	Total
MFA Oil, Lincolnville	4.2883	4.0323	2.250	\$34,006.10
Epp's Service, Elbing	4.3540	4.100	2.164	\$34,298.00

Gehring moved to approve the bid from MFA Oil at \$34,006.10. Dallke seconded. Motion carried 5-0.

- Goebel asked if the Board was in favor of developing a policy like Chase County's for staff completing Kansas LTAP Roads Scholar courses. The Board favored moving forward with development of a Marion County policy for future review and consideration.
- Plans for Kanza Road are complete, and the bid opening will be January 9th at 2:00 p.m. Goebel explained that the project will be in multiple phases.
- Micro-surfacing for 2023 was discussed. The Board agreed to move forward with seeking materials to micro-surface 40 miles of roadway.
- Equipment sold on Purple Wave brought in \$149,600.00 for Road & Bridge equipment, \$4,900.00 for the Health Department's Tahoe, and \$3,800 for the Appraiser's Blazer. Goebel is seeking bids on a new front-end loader / backhoe to purchase with the proceeds.
- Other department projects and activities were discussed with no action.
- Mueller moved to recess into executive session to discuss potential litigation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney on matters deemed privileged under attorney/client privilege with the Board, Jantz, Goebel, and Herpich present for 10 minutes until 2:43 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action. Spencer rejoined the meeting.

AMBULANCE: Dir. Curt Hasart returned to the meeting. Mueller moved to adopt Marion County Emergency Medical Services (EMS) Transfer Protocols and Fees Policy. Dallke seconded and motion carried 5-0. Mueller agreed to accompany Hasart to present the policy to the local hospital boards.

ROAD & BRIDGE: Mueller moved to recess into executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board, Jantz, Goebel and Spencer present for 3 minutes until 2:53 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action.

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December 12, 2022, Continued

PROPERTY ACQUISITION: Mueller moved to recess into executive session to discuss property acquisition pursuant to K.S.A. 75-4319b (6) for preliminary discussion of acquisition of real estate with the Board, Jantz, and Spencer present for 15 minutes until 3:10 p.m. Becker seconded and motion carried 5-0. Open session resumed with no action.

LONGEVITY POLICY: A longevity plan for Marion County employees was presented for review and approval. After discussion, Becker moved to approve the Longevity Plan effective November 1, 2023. Gehring seconded. Motion carried 5-0.

CO. COUNSELOR: Mueller moved to recess into executive session to discuss matters of litigation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney on matters deemed privileged under attorney/client privilege with the Board, Jantz, Andrew Holder (via teleconference), and Spencer present for 20 minutes until 3:40 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action.

- Mueller moved to recess into executive session to discuss matters of litigation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney on matters deemed privileged under attorney/client privilege with the Board, Jantz, and Spencer present for five minutes until 3:50 p.m. Becker seconded and motion carried 5-0. Open session resumed with no action.
- Mueller moved to recess into executive session to discuss contract negotiation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney on matters deemed privileged under attorney/client privilege with the Board, Jantz, and Spencer present for 10 minutes until 4:00 p.m. Crofoot seconded and motion carried 5-0. Open session resumed with no action.

COMMISSION COMMENTS: Dallke commented that he is willing to speak with the Co. Engineer about scheduling the demolition of the Peabody property in the County Landbank.

- Gehring said the fire departments want to move ahead with purchasing some tools while a major discount opportunity is in place. It was noted that they could do so from their budgets if funds are allocated, and then apply for County rescue funds to reimburse.
- Becker encouraged the development of a policy noting reasons that a regularly scheduled Commission meeting should or would be cancelled. In addition, Becker expressed concerns about payday meetings containing other business.

Mueller moved to adjourn. Gehring seconded and motion carried 5-0. Meeting adjourned at 4:06 p.m.

David Mueller, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk

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BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 12, 2022

**DISASTER PROCLAMATION RESOLUTION 2022-33
DECLARING A STATE OF LOCAL DISASTER EMERGENCY FOR MARION COUNTY, KANSAS**

WHEREAS, on the 1st day of December 2022, the Chairman of the Board of Commissioners of Marion County, Kansas, in conjunction with the Marion County Emergency Management Director determined that certain conditions caused, or eminently threatened to cause wide-spread or severe damage, injury or loss of life or property in disaster proportion. High Red Flag conditions existed in Marion County. The combination of dry grassland, accompanied by low relative humidity, and gusty winds increased the risk of wildland fire spread. Marion County Fire Departments responded to a grass fire located at Highway 77 and mile marker 91 on December 1, 2022, in Marion County, Kansas; and

WHEREAS, such conditions created obstructions which endangered health, safety and welfare of persons and property within the border of Marion County, Kansas; and

WHEREAS, under the authority granted pursuant to Marion County Resolution 2019-02, David Mueller, Chairman of the Board of County Commissioners issued a verbal disaster declaration at 1314 hours on December 1, 2022.

NOW, THEREFORE, the Board of Commissioners of Marion County, Kansas does hereby proclaim:

1. That pursuant to K.S.A. 48-932, that a State of Local Disaster Emergency exists within Marion County, Kansas.
2. That the area within the borders of Marion County, Kansas covered by this proclamation is the entire area of Marion County, Kansas.
3. That the Board of County Commissioners shall have all the rights and/or powers to perform such functions as are vested in said Board by and through the provisions of the Kansas Emergency Preparedness Act of 1975.

BE IT FURTHER PROCLAIMED that this disaster emergency declaration shall remain in effect for a period of seven (7) days from the initial verbal declaration, unless terminated earlier or renewed by consent of the Board of County Commissioners of Marion County, Kansas, and that the verbal declaration issued in relation to this event is hereby ratified by the full Board.

So, proclaimed this 12 day of December 2022.

BOARD OF MARION COUNTY COMMISSIONERS



ATTEST:

Tina D. Spencer
Tina D. Spencer, County Clerk

David Mueller
David Mueller, Chairman, District 2

☒ Yea
☐ Nay
☐ Abstain

Kent Becker
Kent Becker, Member, District 1

☒ Yea
☐ Nay
☐ Abstain

Randy Dalke
Randy Dalke, Member, District 3

☒ Yea
☐ Nay
☐ Abstain

Dave Crofoot
Dave Crofoot, Member, District 4

☒ Yea
☐ Nay
☐ Abstain

Jonah Gehring
Jonah Gehring, Member, District 5

☒ Yea
☐ Nay
☐ Abstain

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 12, 2022

RESOLUTION 2022-34

**A RESOLUTION ESTABLISHING THE OFFICE OF COUNTY ADMINISTRATOR
FOR MARION COUNTY, KANSAS**

WHEREAS, the administrative functions of county government can be implemented with maximum efficiency and service to the public through sensible and economical administrative practices supervised by a county administrator of professional stature, experience, judgment, and training; and

WHEREAS, K.S.A. 19-101a et. seq. provides the Board of County Commissioners of any Kansas County with the authority to exercise powers of home rule as enumerated therein to determine its local affairs and government, including, in furtherance thereof, to establish the office of County Administrator; and

WHEREAS, the Governing Board hereby determines it to be in the best interest of Marion County at this time to establish said office and to establish the powers and duties thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MARION COUNTY, KANSAS, that there is hereby established the Office of Marion County Administrator to serve as an administrative and managerial professional to provide direct assistance to the Marion County Board of Commissioners in the performance of their prescribed duties and responsibilities to the citizens of Marion County, Kansas.

BE IT FURTHER RESOLVED that the qualifications, salary, benefits, and duties of the County Administrator are hereby established as hereinafter set forth.

1. QUALIFICATIONS.

The County Administrator shall be chosen based on administrative and executive ability, education, experience, and knowledge of governmental operations.

The County Administrator shall have administrative experience involving the responsible management of resources and personnel; shall possess the ability to plan and execute work programs, including budgeting and the coordination of governmental functions; and shall possess a working knowledge of the functions and activities of local government.

The County Administrator shall serve at the pleasure of the Board of County Commissioners and be appointed and removed only by a two-thirds majority (super majority) of the Board.

2. COMPENSATION AND BENEFITS.

The compensation and other employment benefits of the County Administrator shall be established by the Board of County Commissioners of Marion County, Kansas by separate resolution and shall be set out in a written contract of employment.

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3. COMPREHENSIVE EMPLOYMENT DUTIES AND RESPONSIBILITIES.

The County Administrator shall serve as the chief administrative officer of the County, subject to the direction and control of the Marion County Board of Commissioners ("the Board"), and as such shall be responsible for the effective administration of governmental affairs of Marion County which are legally placed in his or her charge.

The County Administrator shall be responsible for the coordination and enforcement of resolutions, policies, rules, and regulations adopted by the Board.

The County Administrator shall also be responsible for all County departments with an appointed (non-elected) department head as well as the functions of personnel / human resources, purchasing, and other functions or departments that the Board creates or deems appropriate.

Additionally, the County Administrator shall carry out the following duties and responsibilities within the limits of and in conformance with the requirements of federal, state, and local laws and applicable county policies:

- A. Attend all meetings of the Marion County Board of County Commissioners;
- B. Present proposed policies, programs and plans to address County needs to the Board for review, revision, and approval; provide recommendations on matters within the scope of the administrative authority granted by the Board;
- C. Present an annual recommended operating budget and capital improvement program for review, revision and adoption by the Board and participate in the development of a long-term strategic plan for the County;
- D. Prepare and present estimates and projections of anticipated County revenue and expenditures to the Board for planning purposes;
- E. Monitor programs, budgets, income, and expenditures of all departments and funds and keep the Board informed of compliance and the financial position of the County;
- F. Manage County property that is under the authority of the Board;
- G. Coordinate and supervise the administrative operations of the departments of all County Department Heads appointed by the Board ("Appointed Department Heads"). All officers and employees thereunder shall be administratively responsible to the County Administrator;
- H. Provide coordination across departments and agencies under the direct jurisdiction, legal, or physical control of the Board;
- I. Collaborate with Elected County Department Heads to provide for efficiencies in administrative services of County departments under their jurisdiction, providing technical assistance, within proper scope of expertise and training

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to such departments as needed and fostering a spirit of cooperation for the benefit of the County;

- J. When requested, provide technical assistance to advisory and governing boards appointed by the Board, as appropriate;
- K. Enforce personnel policies and practices heretofore adopted by the Board for all Marion County Departments;
- L. Approve the appointment, compensation, discipline and change in status of personnel in the departments of Appointed Department Heads in accordance with established compensation and employment policies. All employees affected by such decisions shall continue to have access to all appellate and other rights granted them by currently approved county personnel policies and applicable state law;
- M. Supervise and evaluate the performance of Appointed Department Heads and recommend compensation and / or disciplinary actions to the Board for consideration and approval;
- N. Enforce purchasing procedures for goods, services, equipment, and supplies needed in the administration of county government as approved, from time to time, by the Board, and ensure compliance with any applicable program or federal funding requirements;
- O. Monitor and provide regular reports to the Board concerning adherence by County departments to the personnel, purchasing, budget, accounting, and other administrative policies of the Board;
- P. Coordinate county programs and operations with other local governmental units, federal and state governments, and other governmental and nongovernmental entities and agencies;
- Q. Execute contracts and other documents approved by the Board;
- R. Prepare the agendas for all Board meetings in accordance with County policy and provide information needed for each agenda item;
- S. Prepare or cause to have prepared such reports as the Board may require concerning operations of the county government and prepare plans and programs for consideration in anticipation of future needs and services;
- T. Within proper scope of expertise and training, prepare plans, policy statements, manuals, contracts, reports, documents, and correspondence as directed by the Board;
- U. Identify potential grants for external funding of County projects and write, assist in writing, or procure professional services to write grant applications for submission and oversee any grant awards for compliance in accordance with established County policy and all regulatory agency requirements;

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D. HOSPITAL ASSIST POLICY

1. In the event hospitals within the jurisdictional limits of Marion County request assistance from Service, the requesting facility shall be billed directly for services rendered. Marion County EMS will bill the hospital directly utilizing a standard Advanced Life Support (ALS) fee of \$700. No assistance fee shall be billed if the attending Service crew remain after transfer of care from the Service to a receiving facility, to assist in stabilizing a patient. The ALS fee will be billed in instances where Advanced Life Support skills are utilized by Service crew within the Advanced Emergency Medical Technician (AEMT) or Paramedic advanced procedures Scope of Practice. This includes but is not limited to intravenous/interosseous (IV/IO) starts, medication administration, intubation, rapid sequence intubation (RSI), BiPap/CPAP treatment, ventilator placement/treatment.
2. In the event the Service crew remains at facility rendering assistance greater than 2 hours after arrival time, a \$100/hour additional fee will be added to the base fee.
3. Assistance with transportation of flight crews for fixed wing flight transfers to or from an in-county facility will be, absent extraordinary circumstances, billed to the requesting facility at the normal Basic Life Support (BLS) assist fee of \$200.00. The BLS fee will be billed in instances where Emergency Medical Technician (EMT) skills only are utilized. These include but are not limited to bag-valve ventilation (without advanced procedures completed), CPR compressions, LUCAS device usage, lifting/moving patients, airway suctioning, bleeding control with tourniquet.

E. STANDARD FEES

The facilities listed in this section are not an all-inclusive list and are examples of several of the facilities in the 60-mile radius.

Marion County Emergency Medical Services - Transfer Charges

Round Trip Transfers between St Luke & HCH - \$800.00

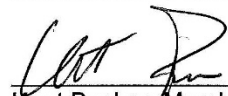
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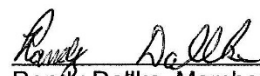
December 12, 2022

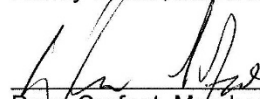
RESOLUTION 2022 - 34 SIGNATURE PAGE


**BOARD OF COUNTY COMMISSIONERS
MARION COUNTY, KANSAS**

 ☒ Yea
[] Nay
[] Abstain
David Mueller, Chairman – District 2

 ☒ Yea
[] Nay
[] Abstain
Kent Becker, Member – District 1

 [] Yea
☒ Nay
[] Abstain
Randy Dailke, Member – District 3

 ☒ Yea
[] Nay
[] Abstain
Dave Crofoot, Member – District 4

 ☒ Yea
[] Nay
[] Abstain
Jonah Gehring, Member – District 5

ATTEST:



Tina D. Spencer, Marion County Clerk



**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 12, 2022

**MARION COUNTY EMERGENCY MEDICAL SERVICES (EMS) TRANSFER
PROTOCOLS AND FEES**

Subject: <u>Guidelines, Policies and Procedures for Marion County Emergency Medical Services Transfer Protocols and Fees</u>	Effective Date: December 12, 2022
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The Marion County Emergency Medical Services (Service) in conjunction with the Marion County Board of Commissioners (Board), desire to develop certain general guidelines, policies, and procedures for use in establishing protocols and fees for use in the transfer of patients by the Service. The Service and Board intend application of such guidelines be fairly, consistently, and equitably administered as a qualified service provider as regularly recognized Medicare and the insurance industry generally to various medical providers to whom such transfer services may be provided and to whom this policy shall apply. The Service in consultation with the Board therefore adopt the following policy toward that end.

POLICY DEVELOPMENT PROCESS

A. BACKGROUND

Marion County Emergency Medical Services (Service) as endorsed by The Marion County Board of Commissioners (Board), by and through this policy, desire to provide a method for administration of transfers both as to protocol and fees charged based upon an objective standard for uniformity of administration purposes.

B. PURPOSE

This policy is intended to establish specific guidelines and standards for notice, interaction, and predictable administration in providing for transfers undertaken by the Service the normal course of business as a department of Marion County. It is the goal of this policy to ensure uniformity and equity in the administration of any guidelines for usage as are adopted from time to time.

C. TRANSFER POLICY

1. At no time can requests for transfer take precedence over the ability for Marion County EMS to provide 911 services for Marion County in the normal course.

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2. There must be appropriate staffing – both as to personnel and vehicles – left to cover 911 and emergency calls.
3. Transfers are not considered our primary purpose or function and will be considered a discretionary service subordinate to our primary function of delivering emergency services.
4. The Service will make every effort to take in-county transfers, if practicable based upon availability under the guidelines as outlined herein.
5. The Service **will not** exceed a distance over a **60-mile radius from 190th Street and Nighthawk Road**.
6. All transfers from facilities other than those in our county will be considered on an individual basis, as we have personnel/vehicles available.
7. In the event of a request for two Advanced Life Support (ALS) transports simultaneously or close in time, the Director of the Service will contact the facility requesting the second transfer. The Service **will not** send two ALS units out of Marion County at the same time as a common and normal practice.
8. In the event an emergency transfer is necessary with another unit out of Marion County the Director will coordinate such transfer with the facility requesting the transfer.
9. Due to staffing issues, the Service will be staffing a single ALS unit for Marion County from time to time. When staffing only one ALS unit, ALS transfers will be declined except for those going for immediate lifesaving surgical intervention.
10. A transfer fee will be billed directly to the requesting facility transferring a patient from a lower level of care to a higher level of care, **in lieu of billing the patient**. Transfer fee includes medical supplies and mileage. See Section E of policy.
11. In the event a patient is transferred from a higher-level care facility to a lower-level care facility or nursing facility, billing and transport will be considered on a case-by-case basis.
12. The foregoing guidelines will be periodically reevaluated when and if the Service reaches requisite staffing levels allowing for expanded service while maintaining adequate service for emergency needs.

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D. HOSPITAL ASSIST POLICY

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E. STANDARD FEES

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Marion County Emergency Medical Services - Transfer Charges

Round Trip Transfers between St Luke & HCH - \$800.00

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40-mile radius - \$1,500.00

Newton Medical Center – Newton
Memorial Hospital – McPherson
Susan B Allen – El Dorado
Mercy Hospital – Moundridge
Herington Hospital – Herington
Morris County Hospital – Council Grove
Lindsborg Community Hospital – Lindsborg

60-mile radius - \$2,000.00

Wesley Medical Center – Wichita
Ascension Via Christi St Francis – Wichita
Ascension Via Christi St Joseph – Wichita
Ascension Via Christi St Teresa – Wichita
Kansas Heart Hospital – Wichita
Wesley Woodlawn Hospital & ER – Wichita
Robert J Dole VA Medical Center – Wichita
University of Kansas Medical Center – Wichita
Kansas Medical Center – Andover
Rock Regional – Derby
Salina Regional Health Center – Salina
Hutchinson Regional Medical Center – Hutchinson
Newman Regional Health Center – Emporia
Wesley Medical Center – Derby
Wesley Medical West – Wichita
Irwin Army Community Hospital – Ft. Riley
Salina Surgical Hospital – Salina
Greenwood County Hospital – Eureka
Rice County District Hospital – Lyons
Kansas Spine and Specialty Hospital - Wichita
Memorial Hospital – Abilene

F. PERIODIC REVIEW

This policy shall be reviewed from time to time by the Service and Board for adjustment as dictated by staffing and service needs.

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BOARD OF COMMISSIONERS
MARION COUNTY, KS**

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**PASSED AND ADOPTED BY THE MARION COUNTY BOARD OF
COMMISSIONERS. MARION COUNTY, KANSAS, ON THE 12 DAY OF December
2022.**

BOARD OF COUNTY COMMISSIONERS
MARION COUNTY, KANSAS

David Mueller, Chairman – District 2

David Mueller ☒ Yea
[] Nay
[] Abstain

Kent Becker, Member – District 1

Kent Becker ☒ Yea
[] Nay
[] Abstain

Randy Dallke, Member – District 3

Randy Dallke ☒ Yea
[] Nay
[] Abstain

Dave Crofoot, Member – District 4

Dave Crofoot ☒ Yea
[] Nay
[] Abstain

Jonah Gehring, Member – District 5

Jonah Gehring ☒ Yea
[] Nay
[] Abstain



**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 12, 2022

Longevity Plan for Marion County Employees

Effective Date: 11/1/2023
Approved 12/12/2022

The Board of County Commissioners of Marion County, Kansas wishes to acknowledge and reward the dedicated service of their employees who remain with the organization on a long-term basis. Therefore, the following longevity program is hereby established.

1. Eligibility for longevity pay will be determined based on the employees' full-time hire date with the County.
2. Longevity will be based on the number of years worked as of November 1st each calendar year.
3. Each year, employees with at least five years of continuous full-time service with the County (completed on or before November 1st) will receive \$50.00 per year of continuous full-time service with the County.

For example: an employee with 20 years of full-time, continuous service would receive \$50 x 20 years = \$1,000.00. The next year, they would receive \$50 x 21 years = \$1,050.00 after achieving 21 years of service.

4. Longevity payments will be issued as wages on the employee's November paycheck each year.
5. Employees working simultaneously in more than one County position will receive longevity based on their full-time or primary position.
6. Long-term part-time employees working a minimum of 600 hours/year may be eligible for longevity pay which will be calculated based on full-time equivalency of 2,000 hours.
 - a. Seasonal and temporary part-time employees are not eligible for the longevity program.
 - b. Part-time reserve personnel are not eligible for the longevity program unless they consistently work at least 600 hours per year.
 - c. A separate policy for long-term volunteers within Marion County Emergency Medical Services may be developed and adopted by the Board.
7. If an employee leaves County employment and later returns to County employment, the employee's longevity will start over based on their new employment date.
8. The longevity policy will be administered by the County Clerk or County Administrator, and specific instances may be referred to the County Commission for approval, as appropriate.
9. This policy will remain in effect until changed or discontinued by the Board of County Commissioners.