

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

April 3, 2023

Commission met in regular session at 12:30 p.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, Comm. Dave Crofoot, and Comm. Randy Dallke present. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were Co. Counselor Brad Jantz, County staff, members of the public, and members of the press.

PUBLIC FORUM: There were no public comments.

ADMINISTRATIVE: Gehring moved to approve the minutes of March 27th and March 31st. Crofoot seconded and motion carried 5-0.

- A salary sheet was signed for Gwenda Rutherford, returning Paramedic at \$19.48/hour effective 3/21/2023.
- A payroll correction (special payroll) dated April 4th totaling \$-1,022.26 was presented for approval. The credits associated with the correction will be applied to the April 28th payroll. Additional checks for employee pay and deductions were presented for approval. Gehring moved to approve the checks associated with the (April 4th) payroll. Becker seconded and motion carried 5-0.
- KDOT/Marion County bridge project C-5070-01 for a bridge on Eagle Road will no longer be pursued because the road is pending closure by the County. Gehring moved to cancel KDOT project C-5070-01. Becker seconded and motion carried 5-0.
- The Board requested that an employee appreciation event be planned for noon on April 28th.
- Co. Counselor Jantz joined the session at approximately 12:37 p.m.

PUBLIC HEALTH: Dir. Krista Schneider reported that April 3-9 is National Public Health Week, and April 7th is World Health Day. Schneider presented statistics from the Marion County Health Department.

- Mueller moved to recess into executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board, Jantz, Schneider, and Spencer present for 10 minutes until 1:00 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action.
- A proposed job description for a combined Safe Kids/CDRR Program Coordinator was presented for approval. This is due to the department receiving a new grant. Mueller moved to approve the job description change from Safe Kids Coordinator to Safe Kids/CDRR Program Coordinator. Crofoot seconded and motion carried 5-0.
- Mueller moved to set the pay for the combined position in Pay Band E (change from Pay Band C). Gehring seconded and motion carried 3-2 with Dallke and Becker opposed.
- Mueller moved to establish pay for the employee in the combined position at Step 8 effective July 1, 2023. Gehring seconded and motion carried 4-1 with Becker opposed.

EMERGENCY MANAGEMENT: Dir. Marcy Hostetler provided information regarding department activities and discussed burning restrictions for the month of April (no non-agricultural burning).

- Mueller moved to recess into executive session to discuss personnel/performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board, Jantz, Hostetler, and Spencer present for 10 minutes until 1:30 p.m. Gehring seconded and motion carried 5-0. Open session resumed with no action.
- Gehring moved to carry over 90 hours of vacation for the Emergency Management Director to be used by September 1st. Dallke seconded and motion carried 5-0.

CO. ADMINISTRATOR DISCUSSION: The Board discussed next steps in the process to search for a County Administrator. The Board agreed that a company specializing in this type of service should be sought to assist the Board with locating and hiring the right person. A request for proposals will be developed for Board review by the end of April.

- The Board also discussed possibly searching for an interim Administrator and then transitioning to a long-term person.

ROAD & BRIDGE: Co. Engineer Brice Goebel reported that the pre-construction meeting for the Kanza Road project is scheduled for April 6th at 3:00 p.m. and the proposed project start date is May 1st.

- Goebel asked whether the Board would like him to fill the office position that will be vacant within the next couple of months. The Board supported the idea of pursuing the technician position instead of the office position, and possibly overlapping some office duties.
- Goebel requested an executive session to discuss bridge damage. Mueller moved to recess into executive session to discuss potential litigation pursuant to K.S.A. 75-4319b (2) for consultation with our attorney in matters deemed privileged under attorney/client privilege with the Board, Jantz, Goebel, and Spencer present for 30 minutes until 2:40 p.m. Dallke seconded and motion carried 5-0. Open session resumed with no action.

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April 3, 2023, Continued

CO. COUNSELOR: Co. Counselor Brad Jantz indicated that a meeting has been tentatively scheduled to discuss the ambulance transfer policy with hospital staff and attorneys on April 6th.

- Planning/Zoning/Environmental Health Dir. Sharon Omstead joined the session. Mueller moved to recess into executive session to discuss current litigation pursuant to K.S.A. 75-419b (2) for consultation with our attorney in matters deemed privileged under attorney/client privilege with the Board, Jantz, Attorney Andrew Holder (via teleconference), Omstead, and Spencer present for 20 minutes until 3:05 p.m. Becker seconded and motion carried 5-0. Open session resumed with no action.

Mueller moved to adjourn. Gehring seconded and motion carried 5-0. The meeting adjourned at 3:08 p.m.

David Mueller, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk