

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

July 31, 2023

Commission met for payday and other business at 9:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, Comm. Dave Crofoot, and Comm. Randy Dallke present. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were Co. staff, members of the public, and members of the press.

PUBLIC FORUM: There were no public comments.

SALES TAX: Sales tax for the month of May was received in the amount of \$95,570.20.

PAYDAY: The monthly comp-time report was reviewed. A detailed list of expenditures by fund was reviewed.

- Becker moved to approve payment to Elcon Services in the amount of \$1,512.85. Crofoot seconded and motion carried 5-0 with Gehring abstaining due to conflict of interest (abstention counted with majority prevailing).
- Gehring moved to approve payment to Western Associates in the amount of \$1,769.97. Dallke seconded and motion carried 5-0 with Crofoot abstaining due to conflict of interest (abstention counted with majority prevailing).
- Gehring moved to approve the grand total payday in the amount of \$1,847,753.74. Crofoot seconded and motion carried 5-0. (Check #s 51709-51935; voided ck #51738).

ADMINISTRATIVE: Gehring moved to approve the minutes of July 24th. Dallke seconded and motion carried 5-0.

- Change orders affecting 2022 and prior years' tax rolls were reviewed and signed by the Board. Supplements affecting 2023 were reviewed by the Board.
- Salary sheets were signed: Steve Hudson – pay increase for Interim Department Director duties until position is filled-from \$4,789.00/mo. to \$5,367.00 effective 7/5/2023; Victoria James, temporary one-step increase until either a second administrative specialist or department director is hired from \$3,122.00/mo. to \$3,168.00/mo. effective 7/24/2023.
- Agreement No. 415-23 for the previously approved project at Indigo and 130th was presented for approval and signature. Gehring moved to accept and sign the agreement. Crofoot seconded and motion carried 5-0.
- Pay Estimate #3 to Wildcat Construction in the amount of \$974,289.24 was presented for approval. Gehring moved to approve. Becker seconded and motion carried 5-0.
- A single area fuel bid was received from MFA Oil, Lincolnville:

Area 1	Area 2	Area 3	Total
1,400 gals.	1,950 gals.	1,950 gals.	
3.320 = \$4,468.00	3.300 = \$6,435.00	3.320 = \$6,474.00	\$17,557.00

Gehring moved to approve the bid from MFA. Becker seconded and motion carried 5-0.

- Mueller moved to approve a road crossing permit for Nex-Tech to install fiber between Meridian and Alamo and between 150th and 180th and to add the permit number when available. Dallke seconded and motion carried 5-0. Dallke noted the importance of staff County inspecting the work.

CO. ADMINISTRATOR EXECUTIVE SEARCH: The Board reviewed an initial questionnaire for information gathering to be provided to the contractor chosen for the executive search for County Administrator. The Board was in favor of a selection committee to consist of the Board, one elected County Department Head, one appointed County Department Head to be selected by the Department Head group, Hillsboro and Marion City Administrators, the Co. Counselor, and the Dickinson County Administrator. Spencer was designated as the point of contact.

HEALTH DEPARTMENT ARCHITECTURAL SERVICES RFP REVIEW / DISCUSSION: Health Dept. Dir. Krista Schneider was present. Seven responses were received for the RFP for architectural services for the new Health Department. The Board requested that Spencer prepare a spreadsheet summarizing the responses for review and evaluation purposes. The Board requested confirmation of any previous votes taken regarding a proposed location.

- Dallke moved that the location to be evaluated under the scope of the RFP's site review will be 1220 E. Main, Marion. Crofoot seconded and motion carried 3-2 with Becker and Gehring opposed.

TRAILER DISCUSSION: Co. Sheriff Jeff Soyez joined the session. The Board asked whether there would be any objection to releasing the old command trailer (also called the PSAP trailer) back to the State since it is no longer being used. The Sheriff had no objection to releasing it and indicated that the Emergency Management Director expressed a similar viewpoint. The consensus of the Board was to research the appropriate way to release the equipment.

- Soyez updated the Board on recent incidents and the air conditioning unit and freezer at the jail.

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July 31, 2023, Continued

SECURITY DISCUSSION: Mueller moved to recess into executive session to discuss matters related to security pursuant to K.S.A. 75-4319b (13) for matters related to security measures with the Board, Soyez, and Spencer present for 10 minutes until 10:20 a.m. Gehring seconded and motion carried 5-0. Open session resumed with no action.

Mueller moved to adjourn. Gehring seconded and motion carried 5-0. Meeting adjourned at 10:21 a.m.

David Mueller, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk