

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

September 14, 2020

Commission met in regular session at 9:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. Jonah Gehring, Comm. Kent Becker, Comm. Randy Dallke, Comm. Dave Crofoot, and Comm. Dianne R. Novak present. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were Co. Counselor Brad Jantz, County staff, members of the public, and members of the press.

PUBLIC COMMENTS: None.

ADMINISTRATIVE: Financial reports for the month of August were provided for Board review.

- Supplements affecting the 2020 valuation were reviewed by the Board.
- Gehring moved to approve the minutes of September 8th as presented. Dallke seconded and motion carried 5-0.
- Becker moved to authorize the Chr. to sign the CDBGCV (Determination of Level of Review) form for Affordable Street Rods. Dallke seconded and motion carried 5-0.
- Gehring moved to approve early checks totaling \$6,718.02. Dallke seconded and motion carried 5-0. (Checks #49652-49661).
- Salary sheets were signed for: Ivy Jellison – one year raise from \$14.62/hour to \$14.90/hour effective 8/23/2020; Marcy Hostetler – six month raise as Emergency Preparedness Coordinator from \$2,773.00/mo. to \$2,830.00/mo. effective 8/24/2020; Camille Bremyer – new Paramedic at \$15.00/hour effective 8/14/2020; Evan Moore – new Paramedic at \$15.00/hour effective 8/21/2020; Charles Kenney – one year raise from \$15.25/hour to \$15.50/hour effective 8/30/2020; Nikki Reid – appointment to Interim County Appraiser from \$2,611.00/mo. to \$3,877.00/mo. effective 9/1/2020.
- Transport Fuel Bids were reviewed:

	Tank #3 4,000 gals.	Tank #1 1,500 gals.	Unleaded 2,500 gals.	Total
Epp's Service, Elbing	1.4526	1.1976	1.4230	\$11,164.30
MFA Oil, Tampa	1.4911	1.2357	1.4574	\$11,461.45
Coop Grain, Hillsboro	2.2520	1.9950	1.9190	\$16,798.00

Gehring moved to approve the low bid from Epp's Service in the amount of \$11,164.30. Becker seconded and motion carried 5-0

- Gehring moved to appoint Randy Dallke as the voting delegate and Dave Crofoot as the alternate for the KCAMP and KAC annual meetings. Becker seconded and motion carried 5-0.
- Gehring moved to approve FMLA leave for a qualified employee. Dallke seconded and motion carried 5-0.

COUNTY CLERK COPIER BIDS: Copier bids were reviewed:

Century Business Systems	Savin 5055	\$6,455.00	\$432.00/yr. maintenance
360 Document Solutions	Toshiba E-Studio 5518A	\$6,180.00	\$540.00/yr. maintenance
Konica Minolta	KM Bizhub 558e	\$7,098.56	\$390.50/yr. maintenance

10 year projected cost of ownership was reviewed. Spencer's recommendation was to purchase the Savin 5055 on a 36 month sub-zero rate lease purchase. Gehring moved to approve a 36 month lease purchase on the Savin 5055 from Century Business Systems. Becker seconded and motion carried 5-0.

CO. APPRAISER: Interim Co. Appraiser Nikki Reid presented a Neighborhood Revitalization application which was submitted post construction. After discussion, Gehring moved to approve participation (in the Neighborhood Revitalization program) for Leslie Wedel (for an ag building located at 1230 Alamo). Dallke seconded and motion carried 5-0.

- Dallke moved that beginning October 1, 2020 no more late applications will be accepted for the Neighborhood Revitalization program. Becker seconded and motion carried 5-0.
- Reid requested an executive session to discuss personnel/performance. The Executive Session was tabled until later in the meeting.

HEALTH DEPARTMENT: Health Dept. Administrator Diedre Serene requested approval and signature for the WIC Agreement. Dallke moved to approve and authorize the Chairman to sign the agreement. Crofoot seconded and motion carried 5-0.

- Serene presented information regarding the ELC grant that has been awarded to the Marion County Health Department for a one time salary adjustment and future wage reimbursement due to extra work caused by the COVID-19 pandemic. The Board tabled approval of the additional wages until legal Counsel has reviewed and given the ok.
- Serene indicated no new cases of COVID-19, and 13 active cases.

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September 14, 2020, Continued

COUNTY DEPARTMENT SPARK REQUESTS: Departments presented individual projects for Board approval.

- Gehring moved to approve a total request of \$46,366.00 for the Health Department for PPE, fit testing equipment with two Porta Count (N-95 fit-testing machines) and portable vaccine coolers including data loggers. Becker seconded and motion carried 5-0. Wages subject to reimbursement will be approved at a later time.
- Becker moved to approve Project #1 for the Marion County Sheriff totaling \$33,473.00 (for a storage building for PPE). Novak seconded and motion carried 5-0.
- Gehring moved to approve the purchase of two portable ventilators for Marion County EMS in the amount of \$34,093.04. Becker seconded and motion carried 5-0.
- After discussion, Novak moved to approve Project #2 (for Emergency Management/Public Health command trailer and mobile health clinic and accessories) totaling \$98,190.20. Crofoot seconded and motion carried 5-0.
- Crofoot moved to approve approximately \$9,800.00 for sneeze guards for District Court. Novak seconded and motion carried 5-0.
- Dallke moved to approve the viewing port project (TV and mini computer to mount in the Courthouse hallway) at a cost not to exceed \$3,500.00. Becker seconded and motion carried 5-0.

CO. COUNSELOR: Co. Counselor Brad Jantz requested an executive session to discuss active litigation. Gehring moved to recess into executive session to discuss active litigation pursuant to K.S.A. 75-4319b (2) for attorney/client consultation for 10 minutes with the Board and Jantz present. Becker seconded and motion carried 5-0. Open session resumed with no action.

PUBLIC COMMENTS: None.

COMMISSION COMMENTS: None.

CO. APPRAISER INTERVIEWS: Gehring moved to recess into executive session to conduct an employment interview for the Appraiser position pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board and the applicant present for 30 minutes. Becker seconded and motion carried 5-0. Open session resumed with a motion by Becker to recess into executive session to continue the employment interview pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board and the applicant present for five minutes until 1:40 p.m. Dallke seconded and motion carried 5-0. Open session resumed with no action.

Gehring moved to recess into executive session to conduct an employment interview for the Appraiser position pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board and the applicant present for 30 minutes. Dallke seconded and motion carried 5-0. Open session resumed with no action.

APPRAISER PERSONNEL DISCUSSION: Gehring moved to recess into executive session to discuss personnel/performance for five minutes pursuant to K.S.A. 75-4319b (1) for five minutes with the Board, Interim Appraiser Nikki Reid, and Spencer present. Dallke seconded and motion carried 5-0. Open session resumed with no action. After discussion, Dallke moved to increase the pay of Michella Klenda to \$13.59 (\$2,356.00/month) due to additional qualifications and duties. Gehring seconded and motion carried 4-1 with Novak opposed.

Dallke moved to adjourn. Gehring seconded and motion carried 5-0. Meeting adjourned at 2:40 p.m.

Jonah Gehring, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk