

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

January 31, 2024

**CANVASS:** Commission met in special session at 8:30 a.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Kent Becker, and Comm. Dave Crofoot present. Comm. Randy Dallke joined the session at 8:45 a.m. Comm. Jonah Gehring was absent. Also present were Co. Clerk Tina Spencer, Deputy Co. Clerk Ashley Herpich, and Election Clerk Michelle Looper. The purpose of the meeting was to canvass the January 23, 2024 Special Bond Election for Unified School District #410.

Preliminary results were provided for review. Spencer reviewed the Election Summary Report. Provisional ballot situations were reviewed. Crofoot moved to accept provisional ballots eligible to be counted. Becker seconded and motion carried 3-0.

- Provisional ballots were opened and scanned.
- Provisional vote totals were added into the vote totals.
- Becker moved to accept and certify the results. Crofoot seconded and motion carried 3-0.
- Comm. Dallke joined the session.

Mueller moved to adjourn the canvass. Becker seconded and motion carried 4-0. Canvass adjourned at 8:46 a.m.

---

David Mueller, Chairman

ATTEST: \_\_\_\_\_  
Ashley Herpich, County Clerk

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

January 31, 2024

Commission met for payday and other business at 9:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. David Mueller, Comm. Jonah Gehring, Comm. Kent Becker, Comm. Dave Crofoot, and Comm. Randy Dallke present. Present for portions of the meeting were Co. Clerk Tina Spencer, Deputy Co. Clerk Ashley Herpich, County staff, members of the public, and members of the press.

**PUBLIC FORUM:** There were no public comments.

**SALES TAX:** Sales tax for the month of November was received in the amount of \$82,290.92.

**PAYDAY:** The monthly comp-time report was reviewed. A detailed list of expenditures by fund was reviewed. Gehring moved to approve the grand total payday figure at \$2,117,769.06 (including payroll at \$677,882.91). Crofoot seconded and motion carried 5-0 (checks # 55661-55886; voided checks #55695, 55748).

**ADMINISTRATIVE:** Change orders affecting 2023 and prior years' tax rolls were reviewed and signed by the Board.

- Gehring moved to approve the minutes of January 29<sup>th</sup>. Crofoot seconded and motion carried 5-0 with Becker abstaining due to absence (abstention counted with majority prevailing).
- Transport and Area Fuel Bids were reviewed. There was only one bid for each:

<b>Transport Fuel Bid</b>	<b>Tank #3</b>	<b>Tank #1</b>	<b>Unleaded</b>	
	<u>2,500 gals.</u>	<u>2,000 gals.</u>	<u>3,800 gals.</u>	<u>Total</u>
MFA Oil, Lincolnville	3.1900	2.9346	2.4698	\$23,230.94

<b>Area Fuel Bid</b>	<b>Area 1</b>	<b>Area 2</b>	<b>Area 3</b>
	<u>1,400 gals.</u>	<u>1,950 gals.</u>	<u>1,950 gals.</u>
MFA Oil, Lincolnville	3.3800 = \$4,732.00	3.3800 = \$6,591.00	3.3800 = \$6,591.00

Gehring moved to award the transport and area fuel bid to MFA Oil. Dallke seconded and motion carried 5-0.

- A salary sheet was signed for Joseph Roberts, new Transfer Station Worker 1 at \$2,491.00/mo. effective 1/30/2024.
- A map of current gravel requests was reviewed by the Board.
- Gehring moved to approve FMLA leave for a qualified employee. Crofoot seconded and motion carried 5-0.
- Herpich joined the session, and Spencer left.

**PLANNING/ZONING/ENVIRONMENTAL HEALTH:** Dir. Sharon Omstead presented copier bids for the 1240 Commercial building:

360 Documents – Kyocera TASKalfa 2554ci Color MFP System	\$5,895.00	\$34.95/mo. service
Image Quest – Xerox AltaLink C8135 Color Multifunction Printer	\$7,725.00	\$25.00/mo. service
Konica Minolta – did not respond to request for quote.		

Gehring moved to accept the bid from 360 Documents Solution from 2023 encumbered funds. Crofoot seconded and motion carried 5-0.

**1240 COMMERCIAL DRIVE – BUILDING UPDATE:** Omstead provided an update regarding the remodeling project. Facilities & Technology Operations Director Coby Hayes was also present. The target for substantial completion is mid to late February.

**EMERGENCY MANAGEMENT:** Dir. Marcy Hostetler presented options for equipment storage. One option is a location that is to be built near Eastshore. There is an existing location in Hillsboro that could be utilized immediately. That facility is owned by Commissioner Gehring. Gehring offered to allow the equipment to be stored there on a trial basis for one week to determine whether it is a good long-term solution. Dallke moved to utilize the facility owned by Comm. Gehring for a short-term trial at no cost. Becker seconded and motion carried 5-0 with Gehring abstaining due to conflict of interest (abstention counted with majority prevailing).

**HEALTH DEPARTMENT:** Dir. Krista Schneider was present for a quarterly update. Upcoming and ongoing department activities were reviewed. Schneider presented paperwork for a Safe Kids mini-grant in the amount of \$4,999.00, which will be used to purchase life jackets and bike helmets. Gehring moved to approve the grant and authorize Schneider to sign and submit electronically. Crofoot seconded and motion carried 5-0.

- Schneider requested permission to close the office March 4<sup>th</sup>-6<sup>th</sup> to take staff to the Governor's Health Conference, with enrollment fees to be covered by grant funds. Crofoot moved to approve the closure. Gehring seconded and motion carried 5-0.

**RECORD OF PROCEEDINGS  
BOARD OF COMMISSIONERS  
MARION COUNTY, KS**

January 31, 2024, Continued

**PUBLIC FORUM:** There were no public comments.

**COMMISSION COMMENTS:** Comm. Dallke said he will be meeting with a landowner to discuss contract labor.

Mueller moved to adjourn. Dallke seconded and motion carried 5-0. Meeting adjourned at approximately 10:56 a.m.

---

David Mueller, Chairman

ATTEST: \_\_\_\_\_  
Ashley Herpich, County Clerk