

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

February 1, 2021

Commission met in regular session at 9:00 a.m. in Commission chambers at the Marion County Courthouse with Chr. Randy Dallke, Comm. Kent Becker, Comm. David Mueller, Comm. Dave Crofoot, and Comm. Jonah Gehring present. Also present was Co. Clerk Tina Spencer. Present for portions of the meeting were County staff, members of the public, and members of the press.

PUBLIC COMMENTS: None.

ADMINISTRATIVE: Dallke moved to approve the minutes of January 29th. Becker seconded and motion carried 5-0.

- Budget allocation requests for 2021 were reviewed. After discussion, Dallke moved to approve a \$6,000.00 allocation to Families and Communities Together (FACT). Mueller seconded and motion carried 5-0 with 4 in favor and Becker abstaining due to conflict of interest. (Abstention counted with majority prevailing).
- Dallke moved to approve the remaining allocation requests at the 2020 funding level for 2021, except for Prairie View, which will be decided later. Becker seconded and motion carried 5-0.

Current and Previously Approved Allocations:

Kansas Legal Services	\$ 4,000.00	Marion County Food Bank	\$ 6,000.00
Restoration Center	\$ 8,525.00	FACT (as noted above)	\$ 6,000.00
Harvey/Marion Co. CDDO	\$65,000.00	Marion County Fair Association	\$16,700.00
MN County Conservation Dist.	\$39,500.00 (approved 8/31/2020).		

- Becker moved to approve early checks totaling \$53,445.48 (checks #52873 to 52875). Crofoot seconded and motion carried 5-0.
- Spencer read a COVID update on behalf of Health Officer Diedre Serene. The report included 35 active cases, 1 hospitalization, and 8 confirmed deaths. The rolling positivity rate from 1/20/2021-1/23/2021 is 12.2%.
- Salary change sheets were signed: Katelyn Christensen, from \$2,538.00/mo. to \$2,586.00/mo. effective 12/21/2020 – six month raise as Legal Assistant; Michelle Looper, from \$2,319.00/mo. to \$2,362.00/mo. effective 1/21/2021 – six month raise as Election Clerk; Sharolyn Buller, from \$1,959.00/mo. to \$1,985.00/mo. effective 1/22/2021 – six month raise as Custodian.
- After discussion, Becker moved to transfer the Emergency Management (EM) Preparedness Coordinator position (shared between Emergency Management and Health) to an hourly pay structure. Mueller seconded, and motion carried 5-0. Crofoot moved to make the change retroactive to December 21, 2020. Mueller seconded and motion carried 5-0.
- Dallke moved to authorize the payment of overtime to the Health Department Office Assistant during the timeframe of the COVID pandemic beginning February 1, 2021. Mueller seconded and motion carried 5-0. It was noted that this is a temporary change, only authorized for the current health emergency. The end-date will be determined at a later time. After further discussion, it was noted that the approval was intended to cover hours included in the February, 2021 pay period, which commenced on January 21, 2021. The Board agreed that the unbudgeted overtime will be paid from the affected department budgets, then tracked and reimbursed from Risk Management (or, if available, an appropriate federal funding source) at a future date. Employee benefit costs affected by the overtime hours will be tracked may also be reimbursed as appropriate.

ROAD & BRIDGE: Co. Engineer Brice Goebel updated the Board on current and ongoing projects.

- Goebel reported that the department has submitted a request for FEMA reimbursement in the amount of \$365,702.00 related to the major flooding that occurred in 2019 and 2020.
- The contract for the reconstruction of Nighthawk and 330th between the County and the Coughlin Company, Inc. was presented for approval and signature by the Chairman. Gehring moved to approve the contract and authorize the Chairman to sign. Crofoot seconded and motion carried 5-0.

PUBLIC COMMENTS: Lou Thurston said (as a member of the Prairie View board) that he is sure that Prairie View would be willing to provide any documentation requested by the Board, and that the organization's needs have not gone down.

COMMISSIONER COMMENTS: Becker asked whether it might work to hold Commission meetings in the afternoons in order to have better attendance from the County Counselor. No objections were noted. Spencer was directed to work with Jantz to determine what steps would be necessary to change the meeting times.

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February 1, 2021, Continued

COUNTY CLERK – PERSONNEL DISCUSSION: Spencer requested an executive session to discuss personnel/performance for 10 minutes. Dallke moved to recess into executive session to discuss personnel performance pursuant to K.S.A. 75-4319b (1) for personnel matters of non-elected personnel with the Board and Spencer present for 10 minutes (from 10:22 a.m. until 10:32 a.m.) with open session to resume in Commission chambers following the closed session. Becker seconded and motion carried 5-0.

- Open session resumed with a motion by Dallke to approve a salary change for Ashley Herpich (Deputy Co. Clerk) from \$3,294.00/mo. to \$3,350.00/mo. effective 1/10/2021 – the reason being successful transition to (Accounts Payable) AP duties, exemplary performance, and 10-year anniversary with Marion County. Gehring seconded and motion carried 5-0.

Gehring moved to adjourn. Dallke seconded and motion carried 5-0. Meeting adjourned at 10:34 a.m.

Randy Dallke, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk