

**RECORD OF PROCEEDINGS
BOARD OF COMMISSIONERS
MARION COUNTY, KS**

December 31, 2019

Commission met for payday and other business in Commission chambers at the Marion County Courthouse at 9:00 a.m. with Chr. Kent Becker, Comm. Dave Crofoot, Comm. Randy Dallke, Comm. Jonah Gehring, and Comm. Dianne R. Novak present. Also present were Co. Clerk Tina Spencer, members of the public and members of the press.

PAYDAY: A detailed list of expenditures by fund was reviewed. Becker moved to approve payments totaling \$871.98 to Elcon Electric. Dallke seconded and motion carried 5-0 with 3 in favor and 2 abstentions counted with majority prevailing. (Gehring abstained due to conflict of interest. Novak also abstained.) Dallke moved to approve payments totaling \$1,205.26 to Western Associates. Gehring seconded and motion carried 5-0 with 3 in favor and 2 abstentions counted with majority prevailing. (Crofoot abstained due to conflict of interest. Novak also abstained.)

- The cumulative comp time report was reviewed.
- The warrant register was reviewed and signed for a payday figure of \$1,041,928.63, including payroll at \$515,951.88. Checks #50027-50315; voided check #50070.

SALES TAX: Sales tax for the month of October, 2019 has been received in the amount of \$60,439.31.

ADMINISTRATIVE: Novak requested a correction to the minutes of December 23rd. There were two seconds listed for the same motion. The meeting notes were consulted and the minutes corrected. Becker moved to approve the minutes of December 23rd as amended. Gehring seconded and motion carried 5-0.

Change orders affecting 2019 and prior years' tax rolls were reviewed and signed by the Board.

Transport Fuel Bids were reviewed:	Tank #3	Tank #1	Unleaded	
	4,000 gals.	1,000 gals.	3,000 gals.	Total
Cooperative Grain, Hillsboro	2.5700	2.3100	1.9190	\$18,347.00
Epps' Service, Elbing	2.5840	2.3275	1.9460	\$18,501.50

Becker moved to approve the low bid from Cooperative Grain (in the amount of \$18,347.00.) Gehring seconded and motion carried 5-0.

Cancellation of Outstanding Checks: Checks outstanding more than two years, totaling \$973.20, were presented for cancellation. Crofoot moved, according to K.S.A. 10-815 to cancel the checks outstanding more than two years. Gehring seconded and motion carried 5-0.

Encumbrances: Encumbrances for the 2019 budget were presented for approval:

Gen/Courthouse:	Ben's Boat Dock – heated dock replacement	\$101,950.00
Gen/Courthouse:	Stifel, Nicolaus – financial services	\$ 18,750.00
Gen/Sheriff:	Kustom Signals – body cams/equipment	\$ 13,310.00
Gen/Sheriff:	Stop Stick – six rack kits	\$ 2,863.00
Gen/Sheriff:	CDWG – HP computer/software	\$ 1,050.00
Health:	Western Associates – hand sanitizer promo	\$ 800.00
Amb/Rescue:	Danko – edraulic battery	\$ 600.00
Amb/Rescue:	Weis Fire & Safety Equip – rescue suit	\$ 1,000.00
Ambulance:	Boundtree Medical – supplies	\$ 8,000.00
Transient Guest Tax:	Marion Merchants – project balance	\$ 1,700.00

Gehring moved to approve the encumbrance for the Health Department – fund 130 (to Western Associates in the amount of \$800.00) separately. Dallke seconded and motion carried 5-0 with three in favor and two abstentions counted with the majority prevailing. (Crofoot and Novak abstained). Gehring moved to approve all the rest of the encumbrances. Novak seconded and motion carried 5-0.

Copy Paper Bids: Bids for 100 cases of copy paper were reviewed:

Baker Brothers Printing, Hillsboro	\$34.75/case = \$3,475.00
Navrat's Office Products, Emporia	\$34.50/case = \$3,450.00
Office Plus of Kansas, Wichita	\$34.50/case = \$3,450.00

Gehring moved, noting that the overall total was within \$25.00, that the bid be awarded to Baker brothers. Crofoot seconded and motion carried 5-0.

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December 31, 2019, Continued

ADMINISTRATIVE, CONTINUED: Paperwork for the skid steer lease through First Bank was reviewed. Gehring moved to authorize the chairman to sign the documents. Dallke seconded and motion carried 5-0.

Salary sheets were signed for Erin Hein – from \$16.25/hour to \$16.50/hour – one year raise as PT Safe Kids Coordinator/Child Care Surveyor effective 11/21/19; Dale Nellans – from \$2,636.00/mo. to \$2,680.00 / mo. – 10 year longevity in position effective 7/21/2019; Jeffrey Stenzel – from \$2,829.00/mo. to \$2,884.00/mo. – 5 year longevity in position effective 6/21/19; Kenneth Knust – from \$2,631.00/mo. to \$2,680.00/mo. – 10 year longevity in position effective 7/21/19; Matt Regier – new Deputy Sheriff at \$17.02/hour effective 12/16/2019.

Spencer requested to reallocate the 1% COLA increase from the County Clerk's salary to the Courthouse Custodian salary. After discussion, Dallke moved to deny the request as a matter of policy, but to address the pay plan within 30 days. Novak seconded and motion carried 4-1 with Becker opposed.

TOURISM BUS: Mike Beneke indicated that the Marion merchants group may be interested in using the tourism bus as a mobile billboard to promote events in the County. The Board was generally in favor of allowing a group to accept title to the bus if it can be utilized for the good of the County. The consensus of the Board was to develop an application and allow those interested a 45 day window to submit an application which includes an explanation of how they would use the bus. Any group selected must be legally allowed to accept title from the County. Guidance regarding any legal restrictions will be sought from the County Counselor prior to any action.

HOLIDAY PAY FOR PART-TIME EMPLOYEES: Sheriff Rob Craft requested a policy change that would pay part-time hourly workers time and one-half for working a County holiday. After discussion, Gehring moved that any part-time employee working on holiday be paid at time and one-half. Crofoot seconded and motion carried 5-0.

Law enforcement practices and problems in small towns were discussed.

PUBLIC COMMENT: Tom Britain raised an objection to the phrase at the bottom of the application for the Planning Commission, which includes a statement that the individual applying will speak positively about the County and will not slander the County's employees or officials.

Novak moved to remove the pledge requirement on the application form for Planning and Zoning (strike the last phrase). Motion died for lack of a second.

Becker moved to adjourn. Dallke seconded and motion carried 5-0. Meeting adjourned at 10:55 a.m.

Kent Becker, Chairman

ATTEST: _____
Tina D. Spencer, County Clerk