

## **Building Permit Checklist**

Applications are made in the Marion County Planning and Zoning/Environmental Health Office.

\_\_\_\_ Zoning Permit Application

Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_

\_\_\_\_ Wastewater Permit Application

Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_

\_\_\_\_ KS One-call Locate prior to dig

\_\_\_\_ Water Well Permit Application

Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_

\_\_\_\_ Copy of Deed

\_\_\_\_ Distance from property lines

\_\_\_\_ Copy of Survey

\_\_\_\_ Elevation Certificate (floodplain)

\_\_\_\_ Buildings Plans

\_\_\_\_ Coordination of Roadways

\_\_\_\_ 911 Address

\_\_\_\_ Taxes Paid

\_\_\_\_ Existing Easements

\_\_\_\_ Improvement District Approval  
(if applicable)

## **Contact Information**

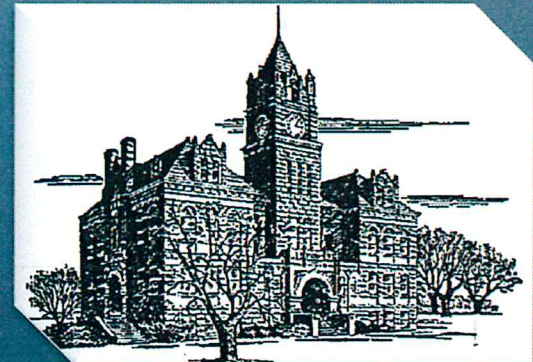
### **Planning, Zoning and Environmental Health**

**203 S. Third  
Marion KS, 66861**

**Phone: (620) 382-2945**

**Email: [somstead@marioncoks.net](mailto:somstead@marioncoks.net)**

## **Guide to Building In Marion County**



**\*\*\*Please Contact the Planning and Zoning  
Department prior to starting your projects  
to ensure the proper local permits have  
been obtained.**

# When a Building Permit is required

- A building permit is required prior to the start of new construction, any additions to existing structures or the moving of a structure onto property.
- Building Permits are not required for driveways or sidewalks. It is important to check for any easements that may be present.
- Manufactured homes located outside of a mobile home park are required to be placed on a permanent foundation, require a building permit and HUD certification. Age requirements, materials and width requirements apply.

## Areas of Marion County that Require a

**Permit:** County building permits apply to all areas outside the city limits; unincorporated areas include Aulne, Antelope, Canada, Pilsen, the County Lake, and Eastshore.

## When will my building permit expire?

Your building permit will expire one (1) year from the date it was issued.

## Other Permits

A waste water and water well permit if, applicable, are required from the Marion County Environmental Health Department when private water and/or sewer services will be installed or modified on the property.

## Building in a Floodplain

Applications should be accompanied by a floodplain development plan and Elevation Certificate. In the case of non-residential buildings, the elevation to which it has been floodproofed must be provided. Any clearing, grading, change, or storage in a floodplain requires a floodplain development permit.

## Lot Splits

Contact the Planning and Zoning Department prior to creating any lot or tract less than 40 acres.

## FEES:

Residential Building Package	\$200
Primary Residential	\$100
Accessory Structures	\$50
Ag Exempt (permit required)	\$0
Wastewater Permit	\$100
Water Well Permit	\$50
Floodplain Dev. Permit	\$250

District	Maximum Height		Minimum Yard in Feet			Minimum Lot Dimensions		Minimum Lot Area in Squared Feet
	Feet	Stories	Front Yard	Side Yard	Rear Yard	Width	Depth	
"A" Agricultural			75 (A)	50 (A)(B)	50 (A)	660	660	40 Acres (C)
"RR" Rural Residential	35	2 1/2	30	10 (B)	20	330	330	435,600
"SR" Suburban Residential	35	2 1/2	30	10 (B)	20	165	250	43,560
"R-1" Single Family Residential	35		30	10 (B)	20	100	150	20,000
"ES" Marion Reservoir Eastshore Residential District	35	2 1/2	30/50 (D)	6 (B)	10/20 (D)	40	40	1,600
"LL" Marion county Lake Lot Residential District	35	2 1/2	30	8 (B)	10			1,600
"V-1" Village District	35	2 1/2	30	10 (B)	20			